

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE
PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
PUBLIC HEARING ON PROPOSED 2021 BUDGET**

November 10, 2020

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, November 10, 2020, held at 6:30 p.m., at the Administrative Building, 165 N. Pagosa Blvd., Pagosa Springs, Colorado.

1. Call To Order

The November 10, 2020 meeting was called to order at 6:30 p.m. by Chairman Thompson.

Board Members In Attendance

John Thompson (Chairman), Jason Webb (Vice Chairman), LeRoy Lattin (Director).

Ron Beckman (Director), attended the meeting by telephone.

Kim Moore (Secretary/Treasurer) was not in attendance.

Staff Present

Fire Chief Larson, Executive Administrative Assistant Brinkmann

2. Public Comments:

No public comments.

3. Approval of the October 13, 2020 Minutes

The minutes of the October 13, 2020 meeting were approved on a motion by Jason Webb, seconded by Ron Beckman and passed.

4. Old Business:

IGA-Dispatch Board:

None.

5. New Business

A. Public Hearing Review of the 2020 Preliminary Budget:

Larson explained that the preliminary budget was presented to the board at the October meeting. He stated there weren't any changes and that the preliminary budget would be in the office for review until the draft final budget was presented at the December meeting.

B. Purchase of Column Lifts, Scissor Lifting Table and Jack Stands:

Larson included 3 bids in the board packet for review. Chief Larson explained the difficulty in maintaining vehicles without the purchase of column lifts, and jack stands. He stated that in the current year budget under capital expenditures monies were budgeted for a Fire Prevention vehicle and to revamp the fleet service vehicle. He explained that a large donation was given for the Fire Prevention vehicle and the service vehicle could not be revamped due to COVID factories shutdowns and that the service vehicle could not be revamped due to factory shutdowns due to COVID. The items asked for were budgeted in the 2021 budget. Larson asked the board to approve the purchase of the lifts in 2020. Webb made a motion to approve the purchase of the column lifts, scissor lifting table and jack stands based off the Mohawk Lifts bid for \$48,950.00, seconded by Lattin and passed.

6. Reports

A. Financial Report: Brinkmann reported:

- The P&L and Balance Sheet for October was included in the board packet.
- The October property tax has been received and is not reflected in the October P&L.

Larson stated we were under the budget this year due to factory shutdowns, conference and training cancellations due to COVID.

B. Chief Report:

- Randy thanked the board for attending the long-range planning session. He stated he was about 4-5 hours of having the draft put together.
- At the Saturday training, Ryan Foster was promoted to a Lieutenant position on A Shift.
- Christmas for Kids is scheduled for December 11th with contingency plans depending upon what is going to happen with COVID.
- The appeal of the Gallagher Amendment passed. PFPD won't be affected financially due to being De-Gallagherized.
- PFPD has two firefighter positions currently being filled by temps. One is for the Firefighter on medical leave. The other position was created when Lieutenant McKain left. With Ryan Foster being promoted to Lieutenant his Firefighter position became available. Testing for the Firefighter position will be held December 9, 2020. The eligibility list will be posted a week after the test. The position will start the 1st pay period in 2021.
- A new training manual has been published. Deputy Chief Macht and Larson took over the training and rewrote the training manual. The training manual, policy and procedure manual and all admin information will be uploaded to a thumb drive and given to the Firefighters.
- Saturday training was held at the high school for repelling and rope work training.

C. Deputy Chief Report (given by Chief Larson due to Deputy Chief Macht being at an extrication demonstration)

- Calls to date: 808.
- Training hours to date: 3974.

Beckman inquired about the paving at Station 1. Larson will look into it. The dimensions of Station 1's parking lot were given however; he has not heard back.


- The new sign for the Administration Building has been installed.

7. Good of the Order

Larson will be out of the office until Tuesday.

There being no further business, the meeting was adjourned at 6:50 p.m.

Respectfully Submitted,



Kim Moore,
Secretary/Treasurer

DISTRICT SEAL

