

RECORD OF PROCEEDINGS OF THE REGULAR MEETING OF THE PAGOSA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS

July 22, 2014

The regular meeting of the Board of Directors of the Pagosa Fire Protection District was held on Tuesday, July 22, 2014, at Station #1 located at 191 N. Pagosa Blvd., Pagosa Springs, Colorado.

1. The meeting was called to order by Vice Chairman John Thompson at 6:30 p.m. The following directors were present: Ken Rogers, David Blake and Jason Webb. Chairman LeRoy Lattin was not in attendance.
2. Frankie White, a certified public accountant with Clark, White & Associates, presented the 2013 Audit Report. Ms. White commended the District in regards to how seriously the audit was taken and how quickly the Administrative staff responded to questions significant to the audit. A clean opinion on the finances of the District was given by Ms. White. An electronic copy of the audit will be submitted to the State Auditor. A motion to accept the audit was made by Ken Rogers, second by David Blake and passed.
3. The minutes of the June 10, 2014 meeting were approved as written on a motion by David Blake, second by Ken Rogers and passed.
4. The contract with Zach Richardson, Town Building Official, was reviewed. Fire Marshal David Hartman discussed other alternatives to obtain the training and education needed for the Fire Marshal position. A motion to cancel the contract with Zach Richardson was made by David Blake, second by Ken Rogers and passed unanimously.
5. Resolution 140722A adopting the Colorado Retention Manual was approved on a motion by Ken Rogers, second by John Thompson and passed.
6. Resolution 140722B in reference to the Fire & Police Pension Association Election Regarding Member Contributions to the Statewide Defined Benefit Plan was discussed prior to voting on the Resolution. The member contribution rate would be increased by an additional ½% of base salary paid in each of the following 8 years, through 2022, until the cumulative increase in the member contribution rate is 4% of base salary paid. The Resolution was approved on a motion by David Blake, second by Ken Rogers and passed unanimously.
7. Assistant Chief Leewitt presented organizational charts outlining the future direction of the District staff. He informed the board how implementing some changes to the current organizational chart and creating middle management positions would allow staff firefighters the opportunity to grow with the department. Chief Leewitt stated he would like to implement the new organization chart

as soon as possible. His plan of action would be to assign the position to the staff firefighter and evaluate the employee working in the assigned role prior to any monetary compensation.

8. Chief Leewitt discussed stipends for volunteer firefighters. Examples were given as to how other Fire Districts paid stipends to their volunteers based on training hours and responding calls made.
9. There being no further business the meeting was adjourned at 7:25 p.m.

Respectfully Submitted,


Kenneth W. Rogers
Secretary/Treasurer

DISTRICT SEAL

