

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE
PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

July 10, 2018

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, July 10, 2018, in the training room at Station #1, 191 N. Pagosa Blvd., Pagosa Springs, Colorado.

1. Call To Order

The meeting of July 10, 2018 was called to order at 7:15 p.m. by Chairman Thompson.

Board Members In Attendance

John Thompson (Chairman), Jason Webb (Vice Chairman), John Daffron (Director), Don Peterson (Secretary/Treasurer) attended the meeting via telephone.

Staff Present

Chief Larson, Deputy Chief Macht, Executive Administrative Assistant Brinkmann,

2. Additions/Deletions to the Agenda

None

3. Public Comments

None.

4. Approval of Minutes

The minutes of the June 12, 2018, were approved on a motion by Jason Webb, seconded by Don Peterson and passed.

5. New Business

- A. Don Peterson made a motion to enter into Executive Session pursuant to C.R.S. §24-67-402(4)(f) to discuss Personnel and Contract Negotiation, seconded by Jason Webb and passed.

The meeting recovered at 7:32.

John Thompson suggested the Executive Administrative Assistant position become exempt. Don Peterson made a motion to make the Executive Administrative Assistant position exempt, seconded by Jason Webb and passed.

6. Reports

1. Financial:

Brinkmann presented the Profit and Loss and Balance Sheet to the Board. She reported the following:

- Journal Entries had been received from the Auditor and Brinkmann made the adjustments.

- The Airport has been billed for the annual fee.
- A \$200 donation was received from the Navajo River Ranch.
- There are 5 pending claims from Fire Recovery.
- The June taxes have been received.

Larson stated that PFPD was financially sound for the remainder of the year.

2. Chief's Report:

- Will have a draft on the additional personnel to the board in October with the FLSA overtime figured in.
- Have received 8 applications for volunteers.
- Updated the Board on the Wildland deployments. The Tender was released from wildland duty. The Type 6 Engine is assigned to the Forest Service.
- Started the budget process. Working salaries for the new positions and will have a draft for the October meeting.
- Has challenged the volunteers to bring in 1 person to volunteer. PFPD has received 8 applications to date.
- Will have a schedule for Apparatus maintenance either for the August or September meeting.
- La Plata Chiefs Association meeting will be held at PFPD on the 18th from 9:00 – 10:00.
- Meeting with the Sheriff on the Wildland responses in the County tomorrow, July 11, 2018.

3. Deputy Chief's Report:

- Calls to date: 308
- Training hours: 2,527.
- Attended the State Chief Critical Issues Briefing. The class on Fire Budgeting was informative.
- Working on a new inventory process in order to have an exact location as to where gear will be located and how the records will be kept.

Webb inquired if the Training hours reported included everyone or volunteers only. Macht replied that it included everyone including the 37 volunteers.

Larson stated that he has had 8 Districts contact him in reference to PFPD's mill levy process and the wording that was used on the ballot.

7. Old Business

Appointment of the Board Member to Fill Vacant Position:

Peterson reviewed the interview process taken for the vacant position with the Board. Peterson made a motion to appoint Ronald Beckman to serve as Director on the Board for the remainder of Ed Ainsworth's term. The motion was seconded by John Daffron and passed unanimously.

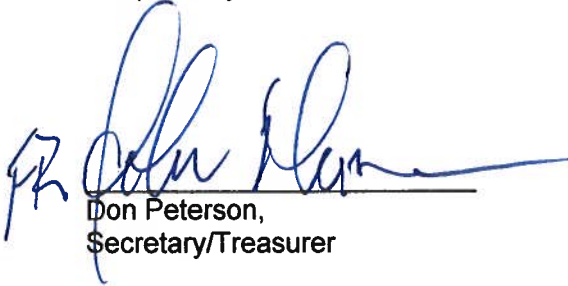
Chairman Thompson will contact Mr. Beckman. Brinkmann will help Thompson write letter to the other 3 applicants.

8. Good of Order:

Larson has been elected to a 3 year term as Director-at-Large to the International Association of Fire Chiefs, Safety, Health and Survival Section. He explained the Divisions to the Board.

There being no further business, the meeting was adjourned at 8:10 p.m.

Respectfully Submitted,



Don Peterson,
Secretary/Treasurer

DISTRICT SEAL

