

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE  
PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

February 12, 2019

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, February 12, 2019, in the training room at Station #1, 191 N. Pagosa Blvd., Pagosa Springs, Colorado.

**1. Call To Order**

The meeting of February, 2019 was called to order at 6:30 p.m. by Chairman Thompson.

**Board Members In Attendance**

John Thompson (Chairman), Jason Webb (Vice Chairman), Ronald Beckman (Director).

Don Peterson and John Daffron were not in attendance, they were out on personal business.

**Staff Present**

Chief Randy Larson, Deputy Chief Karn Macht, Executive Administrative Assistant Shirley Brinkmann

**2. Pledge of Allegiance**

John Thompson led the Pledge of Allegiance.

**3. Additions/Deletions to the Agenda**

**4. Public Comments**

None.

**5. Approval of Minutes**

The minutes of the January 8, 2019 , were approved on a motion by Ron Beckman, seconded by Jason Webb and passed.

**6. New Business**

None

**7. Old Business**

Discussion on the Purchase of a Service Vehicle: The service vehicle has been repaired and is in service so the purchase of a new service vehicle is off the table.

Beckman inquired about the Command Vehicle that was in for repair. Larson stated it was repaired and back in service on February 13, 2019.

## 8. Reports

### A. Financial:

- The P&L and Balance Sheet were included in the board packet.
- Brinkmann reported that the majority of income noted on the P&L is from the December taxes and a journal entry will be made taking it from the 2019 books to the 2018 books.
- Other Income: For the year 2018 CEPT (health insurance) had an overage in the dividends and was given back to customers through the Pool. The 2018 sewage claim was paid and both of these items need to be reflected on the 2018 books.
- Received Property Taxes for January
- Received check for Fire Recovery for 4 incidents.
- Burn Permits to date: 84 have been issued.

Webb inquired when the books would be closed for 2018. Brinkmann explained the procedure and stated the books for 2018 would be closed as soon as they had been audited and the final audit was reported to the Board sometime in July.

### B. Chief's Report:

- A report by the Growing Water Smart group was completed. They want to have a joint work session between PFPD, PLPOA, Town, County, PAWSD and SJWCD on March 6, 2019 at 5:30. PFPD will need representation at this meeting. Larson explained the Growing Water Smart project.
- Macht and Larson will be attending a Border meeting in Farmington on Thursday concerning the north and south entities involved in Wildland. They will be discussing intra-state communications.
- The Board of County Commissioners are planning to vote on the adoption of the 2015 Building Code at their next meeting. If adopted, Larson will present the 2015 Building Code to the Board for review and consideration.
- On February 26<sup>th</sup> a Personal Finance Management training will be held here at Station 1. This training will be presented by PFPD's EAP.
- March 9<sup>th</sup> is the Volunteer Appreciation Dinner at Coyote Moon.
- The Spring Resort had a meeting on their expansion plan on Thursday, which Larson attended. They discussed the 27 acres development between the Springs Resort and Town Hall.
- The Mountain Crossing development on Mill Creek contacted Larson about donating some land for a Fire Station.
- The new fire truck needed to have a few minor modifications added to it. The cost for the modifications should be around \$3,000-\$10,000. The financing needs to be secured to guarantee and lock in the interest rate that the bank promised to PFPD.
- Station 3: Large propane bills for the last two month. This will be continued to be monitored in order to figure out what is going on with the propane.
- PFPD had a Strategic Plan meeting. Beckman, Brinkmann, Macht, McKain, Sky Ferguson, Kim Moore and Larson are reviewing the goals and objectives. The

committee will continue to work on the plan, hoping to have it finalized and to the Board by April meeting. Beckman asked if the 28<sup>th</sup> was when the next meeting would be held. Larson confirmed that it was the 28<sup>th</sup>.

- Larson announced that the Dispatch Manager resigned. The Dispatch Board will have a special meeting sometime next week to discuss the plan of action in hiring a new Dispatch Manager.

C. Deputy Chief's Report:

- 57 calls for the year.
- 57 hours of training hours have been logged in.
- 130/190 Wildland class started last night and will finish up on March 2<sup>nd</sup> along with the staff ending with the RT130 training which is the Refresher training.
- Will be attending a meeting with the PPE dealer on March 5<sup>th</sup>, to go over the new changes with the NFPA 1851 which is the PPE ensemble and what PFPD will have to do in order to comply with the changes.
- A meeting will be held in Durango to the Public Land Center to discuss a Spatial/Map Data and how we can setup with our partners in the forest service working through wildfire potential breaks on March 26<sup>th</sup>. It is part of the federal preplanning for large scale fires in the area. Both Macht and Larson will attend this meeting.
- Will be attending a Wildland Type 3 in Durango on April 3<sup>rd</sup>.

Larson stated an Active Shooter meeting will be held at Ft. Lewis College sometime next month. Both Macht and Larson will attend this meeting.

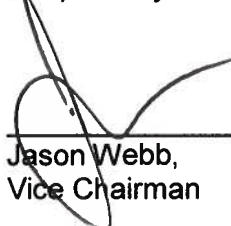
9. **Good of the Order**

- Larson has been accepted as a presenter at Fire Rescue International this year with the Bullying, Harrasment service group that he has been working with. This will be held sometime in August.
- Captain Robertson and Cindy Liberton are in Farmington this week for the Ansul Sprinkler Inspection class.

10. **Adjournment**

There being no further business, the meeting was adjourned at 6:55 p.m.

Respectfully Submitted,

  
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Jason Webb,  
Vice Chairman

DISTRICT SEAL

