

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE
PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

June 12, 2018

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, June 12, 2018, in the training room at Station #1, 191 N. Pagosa Blvd., Pagosa Springs, Colorado.

1. Call To Order

2.

The meeting of June 12, 2018 was called to order at 6:30 p.m. by Chairman Thompson.

Board Members In Attendance

John Thompson (Chairman), Jason Webb (Vice Chairman), David Blake (Director), Don Peterson (Director), John Daffron.

Staff Present

Chief Larson, Deputy Chief Macht, Executive Administrative Assistant Brinkmann, Firefighter McKain

3. Pledge of Allegiance

4. Additions/Deletions to the Agenda

New Business C: After the Executive Session meet, the Board of Directors discussion on the appointment to the board.

New Business G: Approval of the Cancer Benefit Trust Agreement.

5. Public Comments

None.

6. Approval of Minutes

The minutes of the May 8, 2018, were approved on a motion by David Blake, seconded by Don Peterson and passed.

Chief Larson thanked David Blake for his services as a board member. Chairman Thompson commended David Blake for his service as a board member.

7. New Business

A. Selection of Board Officers:

Don Peterson nominated John Thompson as Chairman and moved to elect the Thompson by acclamation.

Don Peterson nominated Jason Webb as Vice-Chairman. John Thompson moved to elect Webb by acclamation.

John Thompson nominated Don Peterson as Secretary/Treasurer and moved to elect Peterson by acclamation.

John Daffron will serve as Director.

- B. Review and Approval of the 2017 Audit: Rosie Adams-Grote and Matt Beerbower, Auditors from RubinBrown LLP, joined the meeting via conference call. Matt reviewed the draft 2017 Audit and Viewpoints in detail with the Board. Matt stated that 2017 Audit was clean and unmodified. Chief Larson and the Board of Directors thanked RubinBrown for their work and commended them for having it done in a timely manner. Don Peterson made a motion to approve the final audit as written, seconded by Jason Webb and passed.
- C. Jason Webb made a motion to enter into Executive Session pursuant to C.R.S. §24-67-402(4)(f) to discuss the available Board of Directors seat, seconded by John Daffron and passed.

The regular meeting of the Board of Directors reconvened at 7:40 p.m. Peterson made a motion to table the discussion on the Appointment of the Board of Directors seat, seconded by Webb and passed.

- D. Announcement of the Board of Trustee Election – Larson announced that PFPD had a Board of Trustee Election, Steve Voorhis was elected to a two-year term and William Crouse was elected to a one-year term. Larson also stated that according to the pension bylaws, there should be an election every year for a two-year term.
- E. Oath of Office – Vice-Chairman Webb administered the Oaths of Office to Lieutenant McKain.
- F. Appointment of Dispatch Board Member: John Daffron was appointed as Dispatch Board Member.

8. Reports

1. Financial:

- Brinkmann presented the Profit and Loss to the Board.
- Another donation was given to PFPD in the name of Ed Ainsworth.
- Burn Permits to date: 335.
- Received a check from Fire Recover for 1 incident.
- Received the Tax Distribution for June.
- Transferred the Volunteer Pension fund monies to Wells Fargo.

2. Chief's Report:

- Updated the Board on the Wildland deployments.
- Announced Archuleta County is in Stage 2 fire restrictions and possibly going to go to State 3.
- Announced there would not be fireworks for the 4th of July this year.
- There will be a Retirees dinner sometime in September.
- Had a meeting with the volunteer Lieutenants to discuss putting a task group together for training requirements and recruitment retention.
- Will be having a recruiting drive on July 1st. Has challenged the volunteer to bring in 1 volunteer.
- Scott Carpenter won the contest for the recruitment slogan.

3. Deputy Chief's Report:

- Calls to date: 254
- Training hours: 2,531.
- Brush 5 is on Severity Wildland Assignment with Archuleta County.
- Will be purchasing 49 hoods with the Walmart Grant to dispurse among the volunteers.

9. **Old Business**

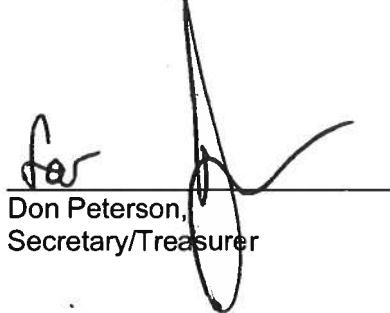
None.

10. **Good of Order:**

- Sending Macht to the Critical Issues Briefing.
- Larson and McKain presented a Bullying and Harassment class at the 4 Corners' Symposium on Emergency Care (4CSEC) on Sunday.
- Will be presenting a Bullying and Harassment class at CFFA this year.

There being no further business, the meeting was adjourned at 8:20 p.m.

Respectfully Submitted,

 VC

Don Peterson,
Secretary/Treasurer

DISTRICT SEAL

