

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE PAGOSA FIRE  
PROTECTION DISTRICT BOARD OF DIRECTORS**

November 8, 2022

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, November 8, 2022, being held at 5:30 p.m. This meeting was held at 165 N. Pagosa Blvd., Pagosa Springs, Colorado. These meetings are open to the public.

**1. Call to Order**

The November 8, 2022 meeting was called to order at 5:30 p.m. by Chairman Lattin.

**Board Members in Attendance**

LeRoy Lattin (Chairman), Ron Beckman (Vice-Chairman), James Martin (Secretary/Treasurer), and Ryan Foster (Director) were present. Wayne Hooper (Director) was present via Zoom.

**Staff Present**

Chief Randy Larson, Deputy Chief Macht and Business Manager Tomi Bliss were present.

**2. Pledge of Allegiance**

**3. Oaths of Office**

Deputy Chief Macht administered the Oaths of Office to the following 2022 Academy Graduates: Christian Callaway, Alexander Cizek, Ian Lewis, Nora Mund, Michael Osman, Edward Patton, Gabriel Valdez, and Matthew Waller.

In addition, Deputy Chief Macht administered Oaths of Office to newly hired shift officers Jason Packer (A-Shift) and Fabian Rodriguez (C-Shift).

Chairman Lattin recessed the regular meeting at 5:35 p.m.

Chairman Lattin reconvened the regular meeting at 5:40 p.m.

**4. Public Comments**

There were none.

**5. Public Hearing Review of the 2023 Proposed Budget**

Chief Larson presented the 2023 Proposed Budget for public review. Chief Larson reported the only change made corrected the inconsistency in regards to the Pension Fund contribution.

**6. Regular Meeting Minutes – October 11, 2022**

The minutes from the October 11, 2022 meeting were approved with the addition of adding Inspector Boehmer as Staff Present on a motion by Beckman, seconded by Martin and passed unanimously.

**7. Old Business**

**8. New Business**

**A. Consideration of PFPD Policy Change – Addition of Driver Operator Job Classification**

Deputy Chief Macht presented the new Driver Operator Job Classification for approval. The Board acknowledged the document as well written and easy to follow. Ron Beckman moved to approve the Job Classification for Driver Operator as presented. Wayne Hooper seconded the motion and it passed unanimously.

**Reports:**

**A. Financial Report:**

- October Property Taxes were received and deposited
- Recently received payment on five (5) Wildland Claims with two (2) outstanding claims left
- Burn Permits to date: 690

**B. Deputy Chief Report**

- 4,020 hours of training hours to date
- 1,121 service calls to date

**C. Chief Report**

- Chief Larson reported the district participated in numerous Halloween Events throughout town. He recognized Community Risk Reduction Specialist Cassandra Witt on coordinating and providing positive public relations.
- Paperwork for the HRA Account has been completed. A new bank account will be set up soon to begin January 1<sup>st</sup>.
- Ron Beckman reported on the Dispatch Board and highlighted the well-attended lunch in appreciation of Emergency Communications Director, Katie Harr. Director Beckman also stated five (5) applications have been received and the committee would be starting the interview process.

- Chief Larson advised the Dispatch Board has budgeted for a new phone system. He also stated contributions would be the same for the upcoming year.
- December 2, 2022 – Christmas for Kids event
- Volunteer Appreciation Dinner to be held in February
- Retiree Dinner to be held in May
- E91 returning on November 9, 2022
- November 5, 2022 Hazmat Incident
- Engine 4 had been listed out of service as a citizen disregarded the blockade and hit the truck while on the scene of the November 5<sup>th</sup> Incident

#### 9. Good of the Order

- Happy Thanksgiving
- Director Hooper notified he would be attending the December meeting via Zoom

#### 10. Adjournment

There being no further business, the meeting was adjourned at 6:07 p.m.

Respectfully Submitted,

  
James Martin, Secretary/Treasurer

