

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE
PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
PUBLIC HEARING ON PROPOSED 2019 BUDGET**

November 13, 2018

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, November 13, 2018, in the training room at Station #1, 191 N. Pagosa Blvd., Pagosa Springs, Colorado.

1. Call To Order

The meeting of November 13, 2018 was called to order at 6:31 p.m. by Chairman Thompson.

Board Members In Attendance

John Thompson (Chairman), John Daffron (Director) and Ronald Beckman (Director).

Don Peterson was not in attendance due to a family emergency.

Jason Webb was not in attendance due to family obligations.

Staff Present

Chief Larson, Deputy Chief Macht, Executive Administrative Assistant Brinkmann.

2. Additions/Deletions to the Agenda

Delete Item D. under New Business: Motion to enter into Executive Session pursuant to C.R.S. §24-6-402(4)(f).

3. Public Comments

None.

4. Approval of Minutes

The minutes of the October 9, 2018, were approved on a motion by John Daffron, seconded by Ron Beckman and passed.

5. New Business

A. Review of the Preliminary 2019 Budget:

Larson reviewed the changes made, to date, for the Preliminary 2019 Budget. He stated the final assessed valuation had not been received, however the preliminary figures should be close to what the final budget will be.

B. SDA Report: Daffron reported on the Special District Conference he attended. He attended several classes on the Board of Directors Role, Tabor history, Gallagher, and Water Rights. Larson stated he likes to send at least 2-3 people to the annual SDA Conference.

C. Approval of Resolution 181113 Fire Recovery Mitigation Rates: Chief Larson presented the Fire Recovery Cost of Living adjustments for billing rates. Beckman inquired about the HazMat and Burn Permit rates. Larson explained that HazMat was covered by the State and Burn Permits were covered by the County. After review and discussion, the Board tabled the Resolution until the December meeting.

D. Motion to enter into Executive Session pursuant to C.R.S. §24-6-402(4)(f): Deleted.

E. Discussion on the Purchase of a Type 3 Engine: Larson updated the board on the grants that PFPD applied for. He stated PFPD's Type 3 "OBI" was unsafe for deployment, Eng 6 was obsolete and PFPD was in need of a new Type 3 Engine. He reached out to the local bank on possibly acquiring a 10 year lease at a 4% interest rate. He asked the board for approval to followup with a proposal for a Type 3 Engine. After reviewing and discussion, which included the possibility of refurbishing the current apparatus and possible alternatives, Beckman made a motion to approve Larson to move forward with a Proposal to purchase a Type 3 Engine, seconded by Thompson and passed.

F. Reports

A. Financial:

- Brinkmann presented the Profit & Loss and Balance Sheet to the Board.
- Impact Fees will be higher than what was budgeted. The Town is expecting a couple more building permits prior to the end of the year.
- The State Pension Contribution is still in review.
- Approximately 1/2 of the Wildland monies have been reimbursed.
- 583 burn permits have been issued.
- 2 claims have been received from Fire Recovery for out-of-district incidents.
- The tax distribution for October has been received.

B. Chief's Report:

- The Hazard Mitigation book is finished and a link will be added to the PFPD website to review it.
- Has made a tentative offer to 4 volunteers for a career firefighter position starting the 5th of January.
- Station 1 had plumbing problems and the pumps have been replaced. Short term fix for a bigger problem and hopefully it will last the winter. Eventually the parking lot will have to be redone in order to replace the cast iron pipes.
- The Strategic Plan will be looked at in January for the year 2019-2024.
- Need a 10-20 year plan.
- Colorado Mountain College is helping with the last 5 years of call volume and costs.
- Taking a vacation in December.

C. Deputy Chief's Report:

- 534 calls, the busiest times are from 5:00 p.m. to 08:00 a.m.
- Attended the Chief's II tract at the State Chief's meeting in Keystone. Enjoyed the meeting and brought back information and ideas disseminate down to the employees.

G. Old Business

None.

H. Good of Order

- Christmas for Kids will be held December 13th.
- The Annual Volunteer Banquet will be held in March.

There being no further business, the meeting was adjourned at 7:25 p.m.

Respectfully Submitted,



Don Peterson,
Secretary/Treasurer

DISTRICT SEAL

