

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE
PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

March 10, 2020

The regular of the Pagosa Fire Protection District Board of Directors was held on Tuesday, March 10, 2020, held at 6:30 p.m. in the training room at Station #1, 191 N. Pagosa Blvd., Pagosa Springs, Colorado. These meetings are open to the public.

1. Call To Order

The meeting of March 10, 2020 was called to order at 6:50 p.m. by Chairman Thompson.

Board Members In Attendance

John Thompson (Chairman), Jason Webb (Vice-Chairman), and Ronald Beckman (Director).

Don Peterson (Secretary/Treasurer) was not able to attend the meeting due to being out of town.

Kim Moore (Director) was not present.

Staff Present

Deputy Chief Macht, Executive Administrative Assistant Brinkmann

Fire Chief Larson was not present due to being out of town.

2. Pledge of Allegiance

3. Public Comments:

No public comments.

4. Approval of the February 11, 2020 Minutes:

The minutes were not approved due to Don Peterson and Kim Moore not being present.

5. Approval of the February 25, 2020 Minutes:

The minutes were not approved due to Don Peterson and Kim Moore not being present.

6. Old Business:

Jason Webb made a motion to take the Approval of Part VIII Financial Policy off the table for review, seconded by Ron Beckman and passed.

Brinkmann announced that Chief Larson added Part G. Waiver of Liability. The Financial Policy, Part VIII, Surplus Property was reviewed by the board. Ron Beckman made a motion to approve the Financial Policy, Part VIII, Surplus Property. Jason Webb seconded the motion. The motion passed.

7. **New Business**

A. Update on the 2020 Board of Directors Election:

Brinkmann updated the board on the Cancellation of the Regular Election. As of the close of business on March 3, 2020, there were not more candidates than offices to be filled.

B. Update on the Administrative Assistant Position:

Brinkmann announced that interviews were being held for the Administrative Assistant position, hoping to have the position filled by the first part of April.

C. Discussion on the Dispatch Lease:

The board reviewed the Commercial Lease Agreement. Connie Cook, Dispatch Board Chairman, updated the board on the relocation of Dispatch. Cook stated the County would like to have an answer by the end of the month. Webb stated he would like PFPD's attorneys to review the Lease Agreement. Beckman made a motion to submit the Lease Agreement to the attorney for review and opinion, seconded by Webb and passed. Brinkmann will send the Lease Agreement to the attorneys.

D. Designated Signers on Loan Documentation for the purchase of 165 N. Pagosa Blvd:

Brinkmann announced that in order to purchase 165 N. Pagosa Blvd, the board had to designate who the signers would be for loan and purchasing documentation. Ron Beckman made a motion to designate Randy Larson, Fire Chief and John Thompson, Board Chairman to sign all purchasing and loan documents for Pagosa Fire Protection District pertaining to the acquisition of 165 N. Pagosa Blvd., seconded by Jason Webb and passed.

E. ISO Rating:

Deputy Chief Macht opened discussion in reference to the current ISO documents included in the board packet. He stated the ISO rating was reduced from a 4/10 rating to a 3/10 rating. The board discussed the process of lowering an ISO rating. Webb inquired on how the information was given to the public. Brinkmann explained the process of Insurance Agency inquiring about ISO ratings.

8. **Reports:**

A. Financial Report: Brinkmann reported:

- A Profit and Loss along with a Balance Sheet was included in the board packet.
- The property taxes for February have been received.
- The budget has been unfrozen for approved purchases.
- The 2019 Audit has started Rubin Brown will be here the week of May 4th.
- Burn Permits to date: 89.

B. Deputy Chief Report:

- Calls to date: 171
- Training hours to date: 754.
- The Volunteer dinner was fantastic.
- An SCBA training will be held at the old court house

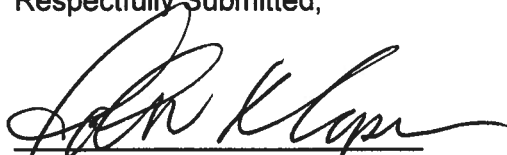
- 18 volunteers have joined to attend the Wildland Refresher course being held Saturday.

9. **Good of the Order:**

None.

10. There being no further business, the meeting was adjourned at 7:35 p.m.

Respectfully Submitted,



John Thompson,
Chairman

DISTRICT SEAL

