

# Tent/Canopy Permit Application



Pagosa Fire Protection District

Division of Fire Prevention

165 N. Pagosa Blvd. Pagosa Springs CO 81147

970-731-4191 Fax: 970-731-4194

## Pagosa Fire Protection District Use Only

Date Submitted \_\_\_\_\_

Date Fee Received (if applicable) \_\_\_\_\_

Amount Received \$ \_\_\_\_\_

Plan Examiner \_\_\_\_\_

Permit Number \_\_\_\_\_

Date \_\_\_\_\_

**SUBMIT PLANS & APPLICATION TO: [firemarshal@pagosafire.com](mailto:firemarshal@pagosafire.com)**

Allow 21 days for review after a complete submittal

### Project Details:

Project/Event Name: \_\_\_\_\_ Setup Date \_\_\_\_\_

Physical Address: \_\_\_\_\_

Responsible Party (on-site): \_\_\_\_\_ Phone: \_\_\_\_\_

Tent Dimensions: \_\_\_\_\_ Tent Square Footage: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_

An operational permit is required for temporary membrane structures, tents, and canopies that are 400 sq. ft. or larger.

An inspection is required for all temporary membrane structures, tents, and canopies is required.

**A minimum of 48-hours advanced request is required for all inspections.**

### Required with Submittal:

- Hard copy of plans
- Electronic PDF of plans emailed to [firemarshal@pagosafire.com](mailto:firemarshal@pagosafire.com)
- Indicate tent/canopy location, fire extinguisher locations, "no smoking" signage locations, heating appliance locations, exits, generators, seating arrangement, means of egress, lighting, and method of anchoring structure.
- Product Specifications (PDF copy with specific products highlighted or indicated)

### Calculated Fee:

The permit fee is \$75.00 per tent.

Checks are payable to Pagosa Fire Protection District.