

**RECORD OF THE PROCEEDINGS
OF THE REGULAR MEETING OF THE
PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

April 2, 2024

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, April 2, 2024 following the regular meeting of the Pagosa Fire Protection District Volunteer Firefighters Pension Fund Board of Trustees. This meeting was held at 165 N. Pagosa Blvd., Pagosa Springs, Colorado. These meetings are open to the public.

Call to Order

Chairman Lattin called the meeting to order at 6:24 p.m. with a moment of silence in honor of former Chief, Warren Grams.

Board Members in Attendance

LeRoy Lattin (President/Chairman), Ron Beckman (Vice-President), James Martin (Secretary/Treasurer), Wayne Hooper (Director) and Ryan Foster (Director) were present.

Staff Present

Chief Bertram, Deputy Chief Macht, and Manager Bliss were present. Attorney Dino Ross was present via Zoom.

Public Comments

(None)

Approval or Adjustments to the Agenda

Director Lattin moved to accept the agenda as presented. Director Beckman seconded the motion and it carried unanimously.

Regular Meeting Minutes - March 5, 2024

The minutes from the March 5, 2024 regular meeting were approved with a motion by Director Hooper, seconded by Director Beckman, and carried unanimously.

Old Business

A. LEPC Update

Director Beckman provided a brief update regarding the Local Emergency Planning Committee (LEPC). He stated he met with Sheriff Le Roux, Emergency Operations Commander Foster, Chief Bertram, and Captain Clark. Director Beckman stated that the group would continue moving forward with discussions. Commander Foster added the group expects to have information to the Statewide Internet Portal Authority (SIPA) in a few months.

New Business

(None)

Reports:

A. Attorney Report

Attorney Ross reviewed the legislative tracker and the Preliminary Report from the Colorado Commission on Property Tax.

B. Financial Report

Manager Bliss advised all bank reconciliations have been completed for all accounts for the month of March. The YTD interest earned with ColoTrust was \$18,021.22. Manager Bliss reported first quarter tax reports would be filed by the end of the month. In addition, payments were received for the two pending wildland claims from last year. Reimbursement payments were received for three out-of-District claims with five pending claims remaining. Manager Bliss reported there were two members currently working on their degrees or classes since the introduction of the tuition reimbursement program and the District has reimbursed approximately \$4800.00.

Lastly, burn permits to date are at 214 and plan reviews are at 10.

C. Deputy Chief Report

Deputy Chief Macht reported the wildland refresher class for Saturday has been rescheduled. He encouraged members to attend the services for Chief Grams on Saturday at the Community Center at 10 am. He stated that the topic of May's training would be auto extrication. Deputy Chief Macht reminded those in attendance of the Member Appreciation Dinner which would be held on April 20. Deputy Chief Macht gave an update on the Oracle implementation. Deputy Chief Macht continued he has received the foam and part of his E-Tool order. Lastly, to dated there have 1,007 hours of training and 261 calls for service.

D. Chief Report

Chief Bertram reported he has been continuing work on the Handbook and SOGs, and he attended the LEPC meeting. The individual goal setting meetings have been completed with the shift firefighters and he was looking forward to meeting with volunteers soon. Chief Bertram hopes to begin working on the Strategic and Master plans soon.

Good of the Order

Director Hooper suggested Citygate Associates as a possible partner in completing the Strategic and Master Plans.

Director Foster stated that the Search and Rescue fundraiser scheduled for Wednesday was sold out.

Director Martin expressed response time concerns to downtown with the upcoming scheduled road construction.

Adjournment

There being no further business, Chairman Lattin adjourned the meeting at 6:49 p.m.

APPROVAL:

The foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Pagosa Fire Protection District, are a true and accurate record of the meeting held on the date stated above.


James Martin, Secretary/Treasurer Date