

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE
PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
PUBLIC HEARING ON PROPOSED 2019 BUDGET**

December 11, 2018

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, December 11, 2018, in the training room at Station #1, 191 N. Pagosa Blvd., Pagosa Springs, Colorado.

1. Call To Order

The meeting of December 11, 2018 was called to order at 6:35 p.m. by Chairman Thompson.

Board Members In Attendance

John Thompson (Chairman), Jason Webb (Vice Chairman), and Don Peterson (Secretary/Treasurer).

John Daffron was out of town and not able to attend.

Ron Beckman was unable to attend due to personal reasons.

Staff Present

Chief Larson, Deputy Chief Macht, Executive Administrative Assistant Brinkmann.

2. Additions/Deletions to the Agenda

None.

3. Public Comments

None.

4. Approval of Minutes

The minutes of the November 13, 2018, were tabled due to Peterson and Webb not being in attendance at the November 13, 2018 board meeting.

5. New Business

A. Approval of Re-appropriations to the 2019 Budget:

Larson reviewed each line item regarding re-appropriations with the Board. The Re-appropriations were approved on a motion by Webb, second by Peterson and passed.

B. Approval of Resolution 18-1211A Adopting the 2019 Budget, Setting Mill Levies and Appropriating Sums of Money:

The Resolution Adopting the 2019 Budget, Setting Mill Levies and Appropriating Sums of Money was reviewed and approved on a motion by Peterson, second by Webb and passed unanimously.

C. Approval of Resolution 181211B: Regarding Posting for Meetings:

Webb made a motion to approve the Resolution regarding Posting for meetings, second by Peterson and passed.

D. Approval of Certification of Budget:

Webb made a motion to approve the Certification of the 2019 Budget, second by Peterson and passed.

E. Peterson made a motion to enter into Executive Session pursuant to C.R.S. §24-6-402(4)(f) to discuss Contract negotiation for the Fire Chief Position, seconded by Webb and passed.

F. Proposal to Payoff SCBA Note:

Larson presented a proposal to payoff the SCBA note to the Board of Directors. He asked for approval stating there would be no penalty for early payoff. Webb inquired if there were other items that were needed. Larson informed the board that there were unexpected revenues this year and paying off the SCBA would be a good use of the tax payer's monies. Webb made a motion to direct Fire Chief Larson to payoff the SCBA loan, seconded by Peterson and passed.

G. Proposal to Purchase a Type I Structure Engine:

Larson presented a proposal to purchase a Type I Structure Engine. Thompson inquired about the funding and what the down payment would be to purchase the apparatus. Larson informed the board that the SCBA loan would be paid off prior to the purchase of the apparatus. He further stated that due to not knowing if the mill levy would pass, the departments were frugal with budgeted items, revenue was in excess, and expenses were minimal. He stated purchasing a Type 1 Engine would be good use of the tax payer's monies and benefit the community. Larson checked with three sources for loan information. Peterson made a motion to approve the proposal to purchase a Type I Structure Engine, seconded by Webb and passed.

H. Reports

A. Financial Report:

- Brinkmann presented the November Profit & Loss and Balance Sheet to the Board.
- Impact Fees: The Town is expecting 1 more building permit prior to the end of the year.
- The State Pension Contribution has been received.
- The majority of the wildland funds have been received.
- The November Tax Distribution was received and the Specific Ownership revenues were a plus to the revenues.
- Burn Permits to Date: 592 have been issued. There was a decrease in burn permits due to the freeze on issuing permits this summer.

B. Deputy Chief's Report:

- 594 calls, increased 60 calls from last year.
- 263 calls were after 5:00 p.m. and before 8:00 a.m.
- 13 calls over the weekend, 2 were structure fires.

- People are in position for the 24/7 staffing on January 5th.
- The 24/7 staffing will be required to train, directives given to the shift officer.
- Would like to meet the NFPA standards of "90 seconds out the door" response.
- 11 Mutual Aid calls this year. Received 12 Mutual Aid responses this year.

C. Chief's Report:

- 3 major subdivisions for Pagosa Springs and Archuleta County, if all goes as planned.
- At Mill Creek & 160 will be a mixed residential and commercial. PFPD will need the land to be able to build a new fire station in order to serve the new subdivisions.
- The Strategic Plan needs to be reviewed along with a long range plan.
- Deputy Chief Macht has been working with the Colorado School of Mines to data crunch information concerning the PFPD District. He is working on a presentation.
- The Town of Pagosa is reorganizing the way Impact Fees are handled. We don't know how this will impact PFPD as of yet.
- The PFPD Academy finals are being held this week. The graduates will be sworn in at the next board meeting.
- Auxillary supplies all the dishes, pots, pans and the necessary items for the kitchen in the crew quarters.

Larson gave the Board of Directors a tour of the crew quarters.

I. Old Business

Approval of Resolution 181211C Mitigation Rates:

Changes were made to the Resolution, as requested from the Board of Directors. Peterson made a motion to approve the Resolution, second by Webb and passed.

J. Good of Order

None

There being no further business, the meeting was adjourned at 7:50 p.m.

Respectfully Submitted,



Don Peterson
Secretary/Treasurer

DISTRICT SEAL

