

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE
PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

September 14, 2021

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, September 14, 2021. This meeting was held at 165 N. Pagosa Blvd. This meeting is open to the public.

1. Call To Order

The September 14, 2021 meeting was called to order at 6:30 p.m. by Chairman Thompson.

Board Members In Attendance

John Thompson (Chairman), Jason Webb (Vice-Chairman), Ron Beckman (Director), LeRoy Lattin (Director)

Kim Moore (Secretary/Treasurer) was not in attendance.

Staff Present

Fire Chief Larson, Deputy Chief Macht, Executive Administrative Assistant Brinkmann

2. Public Comments:

No public comments.

3. Approval of the August 10, 2021 Minutes

The minutes of the August 10, 2021 meeting were tabled until the October meeting.

4. Old Business: None

5. New Business:

A. Oath of Office: Fire Inspector, Mikaela Boehmer took her Oath of Office.

B. Building Payoff:

Chief Larson opened discussion on the payoff of Administrative Building Lease. He explained that due to COVID19 the travel and training budget was not used in 2020 and 2021 which created a 2022 carryover balance. The fund balance carryover would be in the \$1,349,000 range and he likes to see the fund balance carryover between 300,000 – 600,000. After discussion on the benefit of paying off the building, Lattin made a motion to pay-off the lease agreement in the amount of \$423,000. The motion was seconded by Webb and passed.

Reports

A. Financial Report: Brinkmann reported:

- A Profit/Loss and Balance Sheet were included in the board packet.

- The Property Tax for August was deposited.
- Received 1 out-of-district reimbursement from Fire Recovery.
- Burn Permits to date: 647.

B. Chief Report:

- The Fire Academy will finish on September 18th. The Academy will start Hazmat Awareness on September 30th.
- Academy students will take their Oaths at the October meeting. The Auxiliary will be having a small reception for the Academy.
- Several of the Academy students are interested in taking the next available EMT class.
- Have put the Type 6 Apparatus purchase out for bid. Requested that all bids are returned in by September 30th.
- After talking to several companies, the truck purchase will not be available until the year 2023.
- The new Fire Inspector will be working with Captain Robertson on a full-time basis. PFPD will not be hiring for an Administrative Assistant so the funds to hire a full-time Inspector are available.
- The 2022 budget will be presented to the board in October. A Cost-of-Living increase will be included in the budget.

Beckman asked if a mechanic assistant would be hired. Larson is not putting a mechanic assistant position in the 2022 budget.

John Thompson complimented Deputy Chief Macht on the 911 Remembrance program. He stated that Deputy Chief Macht did a commendable job.

C. Deputy Chief Report:

- Brush 1 is on a Fire Severity assignment.
- Tender 5 was on a fire at Devil Mountain. The fire was contained that night and controlled the next day.
- The 911 Ceremony went well. There were many participants for the 5K run.
- Calls to date: 878.
- Training hours to date: 2411.

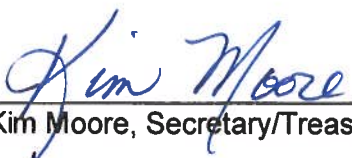
6. **Good of the Order**

Larson commended everyone involved in the 911 Remembrance. He stated it was flawless and pleased with Deputy Chief Macht's hard work.

There being no further business, the meeting was adjourned at 6:59 p.m.

Respectfully Submitted,

DISTRICT SEAL


 Kim Moore, Secretary/Treasurer

