

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE  
PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

March 14, 2017

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, March 14, 2017, in the training room at Station #1, 191 N. Pagosa Blvd., Pagosa Springs, Colorado.

**1. Call To Order**

The meeting of March 14, 2017, was called to order at 6:30 p.m. by Chairman Thompson.

**Board Member Attendance**

John Thompson (Chairman), Ed Ainsworth (Secretary/Treasurer), David Blake (Director), Don Peterson (Director). Jason Webb (Vice Chairman) was not in attendance.

**Staff Present**

Chief Larson, Deputy Chief Macht, Executive Administrative Assistant Brinkmann

**2. Pledge of Allegiance**

**3. Additions/Deletions to the Agenda**

None

**4. Public Comments**

None.

**5. Approval of Minutes**

The minutes of the February 14, 2017, were approved on a motion by David Blake, seconded by Ed Ainsworth and passed.

**6. Executive Session**

Don Peterson made a motion to Enter into Executive Session pursuant to C.R.S. 24-67-402(4)(f) to discuss the Deputy Chief position, seconded by Ed Ainsworth and passed. Larson stated that Interim Deputy Chief Macht declined his right to have the Executive Session held in Open Session.

The board reconvened at 6:45 p.m.

Larson announced he will be offering Karn Macht the position of Deputy Chief. Ainsworth made a motion to support Chief Larson in his decision for the Deputy Chief position, seconded by Peterson and passed.

## 7. New Business

None

## 8. Reports

### A. Financial:

- Brinkmann announced that a P&L, Balance Sheet & Wildland Report were included in the board packets.
- Larson announced that Line Item 6066, Fire Fighting Supplies, Tools and Equipment, is showing, out of a \$10,000.00 budget, \$7800 has been spent. The monies spent was for the Thermal Imager lost in the Adobe fire. The insurance settlement was received prior to January 1, 2017. The replacement of the Thermal Imager was received after January 1, 2017. Larson will make a budget adjustment at the end of 2017.
- Brinkmann reported the property tax for March had been received. The total amount received was \$362,715. The amount due to the Volunteer Pension fund was sent.
- Fire Recovery account receivable was reported.
- Burn Permit to date was reported.

Ainsworth clarified that the Thermal Imager settlement was received in 2016, but the replacement was purchased in 2017.

- Larson announced the Auditors are scheduled to be here on April 3, 2017.

Blake inquired about the ATF cost for the Adobe fire. Larson explained that when ATF is called in, there is not a cost to the District.

### B. Chief's Report:

- A Wildland Tender was sent out on a 5 day deployment.
- Will be assisting with the Academy classes that are scheduled.
- Attended the Multi Agency Coordinating (MAC) meeting at EOC.
- Macht and Larson met with the Auxiliary to discuss SOPs for the auxiliary.
- Met with Firewise.
- Will attend the La Plata Chief's meeting along with Macht.
- Will be meeting with PAWSD to discuss hydrant testing and hopeful to get a plan in place.

Blake inquired about the Crowley Ranch hydrants explaining that they have 17 fire hydrants and if this would be a part of the hydrant testing. Larson will get with Macht to see how the Crowley Ranch hydrant testing will be handled.

- Will be attending the G402 Leadership Class coming up to the BOCC.

- Dispatch meeting is coming up and Larson will be the Chairman of the Dispatch Board.
- Will be assisting Trever Denny teaching the 100/200/700/800 ICS classes next month.
- Working on bringing in a new CAD system.
- Speaking at the Rotary Club on March 30<sup>th</sup>.
- Presenting a Bullying/Harassment class at the Fire Rescue International in July.

C. Deputy Chief's Report:

- Macht thanked the Chief and the Board for having the confidence in him to fill the Deputy Chief's position.
- There has been a total of 232.5 training hours to date.
- Total year-to-date 110 calls.
- Firefighting 1 (FF1) class has started on March 6, 2017. A total of 14 people are taking the class. When they complete the FF1 portion they will be issued ID cards and access to the Active 911 system. Following FF1, the HazMat portion, and a 130/190 Wildland Course will be given. The Academy will then be issued their uniforms and take their Oaths at a board meeting. Blake inquired how many new members were participating. Macht informed the board that there were 6 new volunteers.
- Uniforms will be purchased through Neves. They have sent uniforms to try on. They will sew on patches.
- Had a conference call with State Chief's concerning the Gallagher Amendment. Talking points should be received this next week. Larson stated, once the talking points have been received, he would like the Chairman and Vice Chairman to write a letter to our local representatives to encourage them for any support they can give would be appreciated.
- Senate Bill 214, Firefighter Cancer bill was discussed.

**9. Old Business**

- A. Inclusion: Brinkmann informed the Board that the San Juan River Ranch Inclusion Court Order had not been approved as of today. Micki Mills, Paralegal at Collins, Cockrel & Cole, will let us know as soon as she receives the Court Order back. The Inclusion is still pending.
- B. Performance Evaluation: Larson sent information to Peterson and Blake. Blake stated that given the monetary pressures PFPD is under, he would suggest that unless we could find a line item for the evaluation, it would be better to forego the 360 evaluation in 2017. Larson agreed to not have the 360 evaluation in 2017, stating that the purposes of it was to make sure he was doing the job the board expected of him. Brinkmann announced she contacted Linda Glesne, Attorney, Collins, Cockrel & Cole, she informed us that the board could give Larson his evaluation in Executive Session, as long as they invited him in, it would not be a legal issue. Peterson stated the board needed to talk about the evaluation in more detail. Ainsworth would like to start preliminary work for an evaluation. Brinkmann asked that if the board was going to get together to start the

process, to let her know so that all the proper workshop posting notices could be taken care of legally.

C. Gallagher Amendment: Reported under the Deputy Chief's report.

**8. Good of Order:**

- Megan Macht is developing a PIO group and updating our Facebook page.
- Jasmin keeps the website updated and helps with the Facebook page.
- The website has a new face, which includes Fire Weather, Human Resources, Finances and board information. Jasmin is working towards an interactive Public Education Page.
- The hallway will have pictures of past chiefs, current staff, and board pictures on the wall.

There being no further business, the meeting was adjourned at 7:20 p.m.

Respectfully Submitted,



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Edward Ainsworth  
Secretary/Treasurer

DISTRICT SEAL

