

RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

September 12, 2023

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, September 12, 2023. This meeting was held at 165 N. Pagosa Blvd., Pagosa Springs, Colorado. These meetings are open to the public.

Call to Order

Chairman Lattin called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

Board Members in Attendance

LeRoy Lattin (Chairman), Ron Beckman (Vice-Chairman), James Martin (Secretary/Treasurer), Ryan Foster (Director) and Wayne Hooper (Director) were present.

Staff Present

Chief Robert Bertram and Business Manager Bliss were present. Deputy Chief Macht was absent due to attending the SDA Conference.

Approval of Adjustments to the Agenda

Ron Beckman moved to approve the agenda as presented. James Martin seconded the motion and it carried unanimously.

Public Comments

Randy Larson, 77 Fisher Ct. shared his appreciation for those involved with the 9/11 Memorial service.

Chief Robert Bertram - Oath of Office

Vice-Chairman Beckman administered the Oath of Office to Fire Chief Robert Bertram.

John Elliott Promotion to Lieutenant – Oath of Office

Retired Pagosa Fire Chief Randy Larson administered the Oath of Office to Lieutenant John Elliott.

Regular Meeting Minutes – August 8, 2023

The minutes from the August 8, 2023 regular meeting were approved with a motion by Beckman, seconded by Martin and passed unanimously.

Special Meeting Minutes – August 28, 2023

The minutes from the August 28, 2023 special meeting were approved with a motion by Beckman, seconded by Martin and passed unanimously.

Old Business

(None)

New Business

A. Addition and Removal of Authorized Signers on Bank Accounts

Bliss advised Due to the recent retirement of Fire Chief Larson; changes needed to be made regarding the authorized signers on the bank accounts. Bliss, requested authorization to add Fire Chief Robert Bertram as an authorized signer to the bank accounts and to remove former Fire Chief Randy Larson. Foster moved to approve the changes as requested. Hooper seconded the motion and it carried unanimously.

B. Appointing Representatives to the Town of Pagosa Springs Board of Appeals

Bliss reported she spoke with Fire Marshal, Captain Kelly Robertson and Captain Robertson requested representation on the Board of Appeals for the Town of Pagosa Springs. Bliss further mentioned reaching out to Community Development Director, James Dickhoff, with the Town of Pagosa Springs and Mr. Dickhoff requested those interested to respond with a letter of interest and qualifications to the Town. Directors Ron Beckman and James Martin expressed their willingness to represent the District on the Board of Appeals.

C. Local Emergency Planning Committee – Discussion

Director Beckman distributed a handout regarding Local Emergency Planning Committees (Exhibit A). Director Beckman would be coordinating a presentation with the assistance of Cortez Fire Chief, Roy Wilkinson for next Board meeting.

Reports:

A. Financial Report:

- The August Tax Disbursement was received (\$58,517.70)
- 5 Pending Reimbursements through Fire Billing (\$28,044.13)
- 2 Reimbursements were received (\$21,063.22)
- 6 Pending Out of District Claims which have been filed with Fire Recovery
- Will be sending a 2nd Notice to the County regarding Airport Billing
- Will meet with Chief Bertram to go over Budget items soon and will present the preliminary 2024 Budget at the next meeting
- Burn Permits to date: 650
- Plan Reviews to date: 17

B. Chief Report

Chief Bertram advised he has been meeting with staff and community members during his first week. Chief Bertram also reiterated his appreciation to the Board for their support regarding the transition process. In addition, Chief Bertram reported he would be meeting with the Apparatus Committee later this week.

Good of the Order

- Director Hooper requested adding a discussion to the agenda at the next meeting regarding Firefighter Bill of Rights and At Will Employment
- Vice-Chairman Beckman recognized the responders to the Hwy 160 motor vehicle accident

Adjournment

There being no further business, the meeting was adjourned at 6:41 p.m.

Approved this 10th day of October 2023.



James Martin, Secretary/Treasurer

