

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE PAGOSA FIRE
PROTECTION DISTRICT BOARD OF DIRECTORS**

April 11, 2023

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, April 11, 2023. This meeting was held at 165 N. Pagosa Blvd., Pagosa Springs, Colorado. These meetings are open to the public.

1. Call to Order

The April 11, 2023 meeting was called to order at 5:31 p.m. by Chairman Lattin.

Board Members in Attendance

LeRoy Lattin (Chairman), Ron Beckman (Vice-Chairman), James Martin (Secretary/Treasurer) and Ryan Foster (Director) were present and Wayne Hooper (Director) was present via Zoom.

Staff Present

Chief Randy Larson and Business Manager Bliss were present. Deputy Chief Macht was absent due to training.

2. Pledge of Allegiance

3. Approval of Agenda

Executive Session per C.R.S. 24-6-402(4) the Board reserves the right to meet in executive session for any purpose allowed and announced prior to voting.

Chief Larson suggested a letter of support from the Board to recognize National Public Safety Telecommunication Week. The agenda was approved with the addition of the letter with a motion by Beckman, seconded by Martin and passed unanimously.

4. Public Comments

(None)

5. Regular Meeting Minutes – March 14, 2023

The minutes from the March 14, 2023 meeting were approved with a motion by Beckman, seconded by Martin and passed unanimously.

6. Old Business

(None)

7. New Business

A. Consideration – Resolution 2023-01 Adopting the Archuleta County Multi-Hazard Mitigation Plan

Chief Larson and Emergency Operations Commander, Ryan Foster, advised the standard procedure regarding the Archuleta County Multi-Hazard Mitigation Plan. The process occurs every five (5) years. Resolution 2023-01 was approved with a motion by Ryan Foster, seconded by Martin and passed unanimously.

B. Fire Station Act Discussion

Chief Larson advised HR1814 has been introduced to the 118th Congress. Chief Larson suggested a letter from the Board supporting the Bill to be sent to State Representatives. Director Martin inquired if the District had access to a grant writer, upon which Director Beckman advised he would be willing to teach a class. Ryan Foster moved to approve a letter to be sent to state representatives regarding HR1814. The motion was seconded by James Martin and passed unanimously.

C. Fire Chief Upcoming Vacancy

Director Beckman provided information from research he performed. Discussion took place and a sub-committee was formed consisting of Beckman, Foster, Bliss and Chief Larson who would be acting in the capacity as an advisor. Martin moved to approve the sub-committee as recommended. The motion was seconded by Beckman and passed with Directors Lattin and Foster voting “Aye”. Hooper abstained as he has previously mentioned applying for the Chief position.

8. Reports:

A. Financial Report:

- March Property Tax Disbursement was received
- Safety Grant Funds earned to date: \$1670.84
- 2023 Dividend from Surplus for CEBT was received
- Burn Permits to date: 140
- Plan Reviews to date: 6

B. Deputy Chief Report

- 268 Service Calls to Date
- 974 Training Hours to Date
- Live Fire Training occurred on April 1, 2023 and was highly beneficial
- RT130 Refresher Courses have been completed
- Currently attending SDA Leadership Training in Lakewood

C. Chief Report

- Met with Emergency Management PIO Group to explore the options on establishing a unified PIO Joint Information Center
- New Dispatch Manager will begin April 17
- Interim Manager Liz Blizzard had performed wonderfully
- Stakeholder Joint Strategic Planning was still underway
- Engine 4: Diversified was still reporting supply issues regarding parts
- Engine 91: claim has been filed with the insurance company
- Met with Mark Carlson, TCW Risk Management
- Maintenance Service Truck would finally be receiving new boxes
- Seeking proposals on a new support truck as the current truck has safety issues
- Apparatus committee met and would be looking into the options of purchasing a new tender
- Two (2) new hires: Savannah Wellman rejoined the Department on A Shift and Matthew Waller was assigned to B Shift
- Beyond Helmets & Hoses Class would take place April 22
- Looking into the possibility of hosting another training in September or October
- Would be attending the Critical Issues Meeting in May
- Assisted with a high angle rescue on Hwy 160 last evening, reiterates inter-agency respect and camaraderie
- Reported on Fire Recovery options

9. Good of the Order

- Chief Larson recognized Administrative Staff progress
- Wayne Hooper advised he would be attending the next meeting via Zoom and would be in person starting in June

10. Adjournment

There being no further business, the meeting was adjourned at 6:41 p.m.

Respectfully Submitted,


James Martin, Secretary/Treasurer

