

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE
PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

September 10, 2019

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, September 10, 2019, in the training room at Station #1, 191 N. Pagosa Blvd., Pagosa Springs, Colorado.

1. Call To Order

The meeting of September 10, 2019 was called to order at 6:30 p.m. by Vice Chairman Webb.

Board Members In Attendance

Jason Webb (Vice Chairman), Donald Peterson (Secretary/Treasurer), Ronald Beckman (Director), Kim Moore (Director).

Chairman John Thompson was out of town and unavailable to attend.

Staff Present

Chief Randy Larson, Deputy Chief Karn Macht, Receptionist/Secretary Jasmin Wampler.

Executive Administrative Assistant Brinkmann was out of town and unavailable to attend.

2. Pledge of Allegiance

3. Public Comments

No public comments.

4. Approval of Minutes

The minutes of the August 13, 2019 were approved on a motion by Ron Beckman, seconded by Kim Moore and passed.

5. New Business

A. **Wildland Adapted Partnership Presentation & Discussion:** Bill Trimarco, representative for Wildfire Adapted Partnership and San Juan Headwaters Forest Health Partnership, gave the board an overview about the history of both organizations and what they do. Trimarco explained that both organizations rely on grants for funding and volunteers in the neighborhood to educate their community about wildfire preparedness. One of their biggest concerns is nearly all private lands in Archuleta County is within the Wildland Urban Interface (WUI) which is vulnerable to wildfire threat. Bill Trimarco would like the board to consider the possibility for the fire district to sponsor these organizations to apply for Fire Prevention grant and Hazard Mitigation Grant through Federal Emergency Management Agency (FEMA) to fund daily operations and mitigation program.

B. **Rubin Brown Audit Contract Approval:** Chief Larson explained to the board that the contract with Rubin Brown is coming up for renewal. His recommendation is to approve the contract and to continue service with Rubin Brown for the next three years. The

contract was approved on a motion by Don Peterson, seconded by Ron Beckman and passed.

- C. Colorado Firefighter Heart and Cancer Benefits Board Member: The Colorado Firefighter Heart and Cancer Benefits Trust has two positions open and Chief Larson would like permission and support from the board to fill one of the Trustees' positions. He explained that the commitment would be to attend conference calls on quarterly basis, which he can do from his office, and to attend the general meeting in Keystone at the Fire Leadership Challenge. Kim Moore made a motion to nominate Chief Larson as a designated member representative for the District and to serve as a Trustee on the trust committee pursuant to Article 3 of the Trust Agreement, seconded by Ron Beckman and passed.
- D. Don Peterson made a motion to enter into Executive Session pursuant to C.R.S §24-6-402(4)(f) to discuss Chief Larson's contract, seconded by Kim Moore and passed.

The regular meeting reconvened at 7:35 p.m.

6. Old Business

None

7. Reports

A. Financial:

- Profit and Loss and Balance Sheet was included in the board packet.
- Chief Larson reported additional disbursements for taxes were received.
- Chief Larson reported that approximately \$60,000 was received for Specific Ownership Tax.
- Ron Beckman inquired about the line item Merit Pay on the P&L. Chief Larson explained that Merit Pay was put in last year as an incentive, per District policies, the board has the authority to authorize payment of merit or bonus pay for firefighters from lowest rank to the Fire Chief. Chief Larson added that he has a couple of officer level employees that have taken on extra duties. Merit pay can be used as a compensation for officers that have taken dual duties.

B. Chief's Report:

- The District was awarded a FEMA grant of \$54,000 for an exhaust system in our bays. PFPD is in the process of finalizing the deal to replace the exhaust system.
- A representative from La Plata Electric Association interviewed Sylvia Thompson of Auxiliary on September 9th about a grant for a decontamination trailer, which would be used to clean firefighters and gears after a fire scene. Another interview with Captain Robertson is scheduled on September 11th about a grant for a new vehicle that will be used for Fire Prevention and Investigation.
- PFPD still has a grant out for the replacement of the Type 3 apparatus.
- The new apparatus will be delivered on October 13th.
- Will be attending a DOLA class on September 11th at the Extension Office in town. The class will talk about Gallagher amendments, calculating taxes and mill levies.

- Consultants are coming in to review the dispatch equipment on September 18th and 19th.
- The Insurance Service Organization representative will be at Station 1 on September 25th to do a review.
- PFPD Open House is on September 21st at Station 1 from 10:00 a.m. to 2:00 p.m.
- A short memorial service will be held in remembrance of 9/11 at Station 1 at 8:00 a.m.
- Will be attending the Fire Leadership Challenge and Combination Chiefs State Meeting with Deputy Chief Macht on October 22 to 26 in Keystone.

C. Deputy Chief's Report:

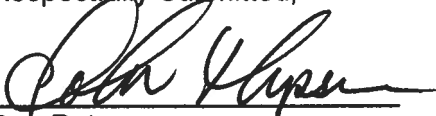
- 501 service calls
- 3,386 training hours
- Emergency Medical Responder class started September 3rd. There are 11 participants and the class will continue through October 26th.
- Reported that Chief Larson will be teaching a Driver Operator Course in November.

8. Good of Order:

- 1 firefighter will be taking Fire Instructor I Course at Colorado Fire Camp.
- 2 firefighters will attend Colorado Firefighter Academy to take Fire Officer I Course.

There being no further business, the meeting was adjourned at 8:01 p.m.

Respectfully Submitted,



FOR Don Peterson,
Secretary/Treasurer

DISTRICT SEAL

