

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE
PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

June 9, 2020

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, June 9, 2020, held at 6:30 p.m. in the training room at Station #1, 191 N. Pagosa Blvd., Pagosa Springs, Colorado.

1. Call To Order

The meeting of June 9, 2020 was called to order at 6:30 p.m. by Chairman Thompson.

Board Members In Attendance

John Thompson (Chairman), Ron Beckman (Director), LeRoy Lattin (Director)

Jason Webb (Vice-Chairman) and Kim Moore (Secretary/Treasurer) were not able to attend the meeting.

Staff Present

Fire Chief Larson, Deputy Chief Macht, Executive Administrative Assistant Brinkmann

2. Pledge of Allegiance

3. Public Comments:

No public comments.

4. Approval of the May 12, 2020 Minutes:

The minutes of the May 12, 2020 meeting were approved on a motion by Ron Beckman, seconded by LeRoy Lattin and passed.

5. Old Business: IGA - Upper San Juan Health Service District and Pagosa Fire Protection District:

None.

6. New Business

A. Review of the Audit:

Matt Beerbower and Andy Anderson, RubinBrown joined the meeting via telephone conference call. Matt Beerbower presented the audit to the board. Both Matt and Andy reviewed the audit explaining the process taken by RubinBrown. He stated the responsibility of the management and the responsibility of the auditors. All the Financial Statements were reviewed along with the Management's Discussion and Analysis. He

stated there were not any significant policy changes in 2019. Due to COVID-19 the auditors could not perform the audit in-house. Andy Anderson stated that management team for Pagosa Fire had organized and uploaded information via RubinBrown, LLC's portal in a timely manner. Andy reviewed the audit ViewPoints with the Board. As a final statement on the 2019 audit Beerbower announced that with the recent outbreak of the COVID-19 the District's operations through its revenue streams and its crews could be disrupted. Any such disruption could adversely affect the District's operations. The opinion of RubinBrown's auditors and the District's financials were unmodified, stating the audit evidence obtained is sufficient, ending in accordance with government accounting principles. Beerbower stated that unless something changed, he would submit the formal audit to Brinkmann in order for the audit to be submitted to the State. Beckman made a motion to approve the audit presented to the District, seconded by Lattin and passed

7. Reports:

A. Financial Report: Brinkmann reported:

- The property tax was received for May.
- The Volunteer Pension Fund revenues were sent.
- The Volunteer Pension Fund was invoiced for the Rollover Actuarial Study for 2019-2020.
- The Rosenbauer Apparatus loan payment was made.
- Burn Permits To Date: 492.

B. Chief Report:

- PFPD has been working on the Administrative Building. The boiler cracked and needs to be replaced.
- Severity Truck in town paid by the Federal government.
- We are in Stage 1 fire restrictions.
- Working on video for Public Education, Mitigation and Wildland Fire.
- Have asked for bids on a SCBA Compressure Unit.
- The 2021 budget cycle will begin in July.
- No decrease in property taxes in projected in 2021.
- The EMT class has restarted and hope to be finished sometime in July.

C. Deputy Chief Report:

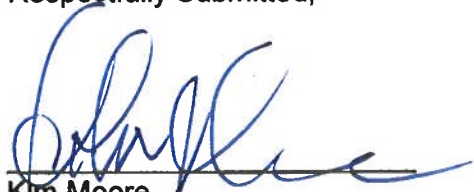
- Calls to date: 338.
- Training hours to date: 2004.
- 8 volunteers for the Academy. Planning on 1 day a week held on Wednesday evenings.
- 2 Seasonal Firefighters covering the District and augmenting the shifts that are responding to fire calls and fire assignments.
- 2 fires in Paogsa Ranger District.

8. Good of the Order:

- The 2020 Special District Association (SDA) Workshop will be held be available on the SDA website.

There being no further business, the meeting was adjourned at 7:20 p.m.

Respectfully Submitted,

For 
Kim Moore,
Secretary/Treasurer

DISTRICT SEAL

