

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE  
PAGOSA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

January 10, 2017

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, January 10, 2017, in the training room at Station #1, 191 N. Pagosa Blvd., Pagosa Springs, Colorado.

**1. Call To Order**

The meeting of January 10, 2017, was called to order at 6:30 p.m. by Chairman Thompson.

**Board Member Attendance**

John Thompson (Chairman), Jason Webb (Vice Chairman), Ed Ainsworth (Secretary/Treasurer), David Blake (Director), Don Peterson (Director)

**Staff Present**

Chief Larson, Executive Administrative Assistant Brinkmann

**2. Additions/Deletions to the Agenda**

New Business: Salary Adjustment Announcement by Ed Ainsworth

**3. Public Comments**

None.

**4. Approval of Minutes**

The minutes of the December 13, 2016, were approved on a motion by David Blake, seconded by Ed Ainsworth and passed.

**5. New Business**

- A. David Blake made a motion to Enter into Executive Session pursuant to C.R.S. 24-67-402(4)(f) to discuss the Deputy Chief position, seconded by Jason Webb and passed.

The Board reconvened at 6:50.

Larson announced he would like, with the approval of the Board, to appoint Karn Macht as the Interim Deputy Chief of Operations for a period of 3 months in order to reevaluate the process of appointing a permanent Deputy Chief. Thompson inquired if within the 90 day period Larson would be mentoring and evaluating. The Board gave their support with the appointment of Karn Macht. The appointment will be official on January 16, 2017.

- B. Larson announced that the Inclusion for the San Juan River Ranch would need to be tabled until the Public Hearing in February.
- C. Larson updated the Board on a Mutual Aid Agreement between PFPD and Lake City Fire Protection District. Chief Gray from Lake City and Chief Larson have discussed the agreement and found that it did not make sense to have the agreement in place. They both would like the agreement dissolved. Chief Gray talked with Lake City Fire District's Board and they would like PFPD to initiate the letter to dissolve the agreement. Chief Larson asked the Board to vote and sign the letter to initiate in dissolving the agreement. Peterson made a motion to dissolve the agreement, seconded by Ainsworth. The motion passed unanimously.
- D. Ainsworth discussed the monies the District would save by not hiring a Deputy Chief and Wildland Officer. He explained the savings would provide an opportunity to pass some of the salary savings onto the staff in the form of a bonus. He stated 40% would be taken from the salary portion only and not the benefits, leaving 60% savings for the District. Ainsworth further explained that the staff had not had raises for several years and shared the burden of not having a Deputy Chief in place. After Board discussion, it was decided that Larson and Ainsworth would work together on the final figures. Ainsworth made a motion to take the Deputy Chief and Wildland Officer salary savings, not including benefits, by not hiring a new Assistant Chief, and give 30% to the staff and 10% to the Chief in the form of lump sum bonuses this calendar year, seconded by Webb and passed.

**E. Financial Report:**

Brinkmann announced:

- Tax distribution for December would be received in January.
- Impact Fees were deposited and were more than originally budgeted.
- Fire Recovery sent a check for \$744.00. A total of 11 out-of-district claims had been filed.
- Two payments for Wildland had not been received.

**A. Chief Report**

Larson announced:

- PFPD had a busy holiday season, 1 structure fire, many car accidents including 1 extraction. The volunteer response was great.
- He will be going to Houston in February for International meeting, VCOS.
- He will be assisting Chief Aurnhammer on January 20th at Los Pinos. Los Pinos is promoting Captains.
- A Retired Chief out of Memphis will be assisting with the Strategic Plan. Larson will be meeting with him next week to outline the Strategic Plan.

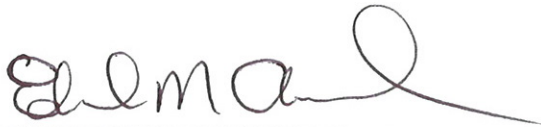
**6. Old Business**

None

7. **Good of Order:**  
None

There being no further business, the meeting was adjourned at 7:15 p.m.

Respectfully Submitted,



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Edward Ainsworth  
Secretary/Treasurer

DISTRICT SEAL

