

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOARD MEETING OF THE PAGOSA FIRE  
PROTECTION DISTRICT BOARD OF DIRECTORS**

September 13, 2022

The regular meeting of the Pagosa Fire Protection District Board of Directors was held on Tuesday, September 13, 2022, being held at 5:30 p.m. This meeting was held at 165 N. Pagosa Blvd., Pagosa Springs, Colorado. These meetings are open to the public.

**1. Call to Order**

The September 13, 2022 meeting was called to order at 5:36 p.m. by Ron Beckman.

**Board Members in Attendance**

Ron Beckman (Vice-Chairman), James Martin (Secretary/Treasurer), Ryan Foster (Director) and Wayne Hooper (Director) attended via Zoom. Chairman LeRoy Lattin was absent due to attending the SDA Conference.

**Staff Present**

Chief Randy Larson, Executive Administrator Shirley Brinkmann and Business Manager Tomi Bliss were present.

**2. Pledge of Allegiance**

**3. Public Comments**

None

**4. Approval of the August 9, 2022 Minutes**

The minutes from the August 9, 2022 meeting were approved on a motion by Foster, seconded by Martin and passed with Directors Foster, Martin and Hooper voting "Aye". Beckman abstained as he was not present at the previous meeting.

**5. Old Business**

**Pager System:** Chief Larson advised on the ongoing testing procedures with the 800 MHz pager system were going well and should receive a solid bid at the beginning of the month.

**6. New Business**

**A. Oath of Office:**

Ron Beckman administered the Oath of Office to Lieutenant Anthony Ferguson.

**B. Rosenbauer Type-1 Pay-Off**

Chief Larson requested approval to pay-off the lease purchase for the Rosenbauer Type I Wildland Urban Interface Engine. Chief Larson explained the pay-off would be approximately \$331,678 and advised the District would be clear from any long-term obligations. After discussion, Hooper made a motion to approve the pay-off of the Rosenbauer Type-1, seconded by Beckman and passed unanimously.

**C. Tuition Reimbursement**

Chief Larson presented a proposal to provide tuition reimbursement for both volunteers and paid staff. Chief Larson proposed to set aside \$25,000 per year for reimbursement and stated a policy would be established to set guidelines. Martin moved to approve establishing a tuition reimbursement program, seconded by Foster and passed unanimously.

**D. Cost of Living Discussion**

Chief Larson advised he was asked to do a salary comparison with other agencies, he stated the District was average to slightly below average compared to those agencies which responded. Chief Larson began the discussion on the topic of Cost-of-Living increases for the upcoming year. He expressed his desire to implement an increase across the board rather than a percentage of the salaries. Directors agreed with the adoption of this model in regards to cost of living increases.

**E. Resolution 220913A FAMLI Option**

Chief Larson reminded the board he provided documentation regarding the paid Family and Medical Leave Insurance program (FAMLI) at the previous meeting. Chief Larson advised Chairman Lattin was attending the SDA Conference and suggested the topic to be tabled until the next meeting to gather further information as many questions and concerns were unanswered. Resolution 220913A was tabled by Martin, seconded by Beckman and passed unanimously.

**F. Resolution 220913B Restating the Custodian of Records**

Tomi Bliss presented Resolution 220913B restating and amending the Custodian of Records from Shirley Brinkmann to Bliss as statutorily required. Resolution 220913B was approved on a motion by Ron Beckman seconded by Foster and passed unanimously.

**7. Reports:**

**A. Financial Report:** Shirley Brinkmann reported:

- August Property Taxes were received and Deposited
- Annual Airport Fees were received in the amount of \$1,020
- Donations were received in the amount of \$5,850
- One Out-of-District Claim was paid
- Wildland Reimbursements received to date was at \$19,910.87
- Burn Permits to date: 549

## **B. Chief Report**

- Type VI Engine is ready to pick up was postponed due to the airport being closed for repairs
- Budget continues to be a priority
- Directive was made to transfer \$150,000 to Capital Reserves and \$100,000 to General Reserves
- Stakeholder meeting was productive Chairman Lattin also attended
- Cancellation of the Retiree Dinner will be rescheduled in the Spring
- Oracle will be coming in next week to discuss options for Fire and EMS
- Craig 1300 presentation next month
- Ron Beckman commented on the professionalism of the District's Website
- Difficult call Friday afternoon Chief Larson recognized all agencies
- Pension Funds were discussed

## **8. Good of the Order**

- Deputy Chief Macht was currently out on vacation in Louisiana
- Chief Larson would be attending his granddaughter's wedding reception over the weekend
- Director Hooper advised he was missing Pagosa

## **9. Adjournment**

There being no further business, the meeting was adjourned at 7:05 p.m.

Respectfully Submitted,

  
James Martin, Secretary/Treasurer

